

# JOB SPECIFICATION

**Position:** Training Instructor  
**Business unit:** UK Radar & Naval Solutions  
**Reporting to:** ILS and Training Manager  
**Location:** Enfield, United Kingdom

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## Job Scope

The position holder will be a key member of the team developing, planning, and delivering training for HENSOLDT UK equipment and some third party equipment in the Naval, Surveillance and Government market sectors.

The job will involve travel within the UK and overseas.

As part of this role, the holder is expected to show motivation and initiative in planning their own activities so as to achieve timely and effective results with little supervision.

As this is a customer-facing role, a confident manner and smart appearance is required, with the ability to communicate clearly within the company at all levels and with customers whose first language may not be English.

## Job Functions

- Developing, planning, and presenting training courses for the range of HENSOLDT UK equipment, systems and certain third party equipment.
- Support a culture of continuous improvement.
- Take a proactive role in the growth and development of the company.
- Travel in the UK and if overseas when required to carry out training.
- Maintain an up-to-date knowledge of the products. This may involve accompanying Engineers in the field carrying out service interventions.
- Any other task associated with this role.

## Requirements

- The successful applicant will be computer literate with a good standard of written English, capable of compiling accurate, detailed and well presented training documentation.
- The applicant should have a practical knowledge of computer networking.
- The applicant should be prepared to work at heights for which training would be given.

## Qualifications

- Ideally qualified to A level or higher in an engineering discipline.

## Physical Attributes

- The ability to walk 300-400 metres with to a tool kit, possible weight of 10 Kilos.
- The ability to walk up the equivalent of 10 flights of stairs, then could be a further 10 metres on a ladder.
- The ability to work in tight spaces, needing to twist and manoeuvre your body.

## Employee Compliance

- **The job holder will be expected to comply with any reasonable operational instruction or procedures relating to Company policies, reporting and controls. Section 7 of the Health and Safety at Work Act 1974 provides a duty on every employee, while at work, to take reasonable care for the health and safety of themselves and of other persons who may be affected by their acts or omissions at work.**
- **It also places a duty on employees to cooperate with their employer so far as is necessary to enable their duties to be complied with including the appropriate use of personal protective equipment (PPE).**
- **Failure to comply with this duty may result in the Company invoking the disciplinary procedure.**

## About HENSOLDT UK

HENSOLDT UK, formerly Kelvin Hughes, is a world leader in the development, manufacture and supply of maritime navigation and surveillance radar systems. HENSOLDT UK employs over 170 employees and are headquartered in Enfield, North London. The company sets the international standard in solid state radar sensor technology with SharpEye and its market leading navigation and tactical

**SKILL MATRIX:**

Job Title/Employee	Training Instructor
<b>Skills</b>	
3rd party equipment knowledge	
Accountability	
Adept at and willingness to travel in UK and overseas	
Business awareness	
Circuit level understanding	
Communication	
Competitor knowledge	
Customer knowledge	
Customer relationship management	
Diplomacy	
Estimating	
Flexibility	
Generation of training material	
IT knowledge	
Leadership	
Navigation knowledge	
Organisational skills	
Presentation skills	
Problem solving	
Proposal writing	
Quality management	
Radar displays	
Radar system knowledge	
Radar theory knowledge	
Regulatory knowledge	

- Grading System**
- 0** No knowledge
  - 1** General low level of competency
  - 2** Competent in some respects
  - 3** Competent in most respects
  - 4** Fully competent in all aspects

<b>Authorised Job Spec.</b>	
<b>Job Holder:</b>	.....
<b>Date:</b>	.....
<b>Direct Report Manager:</b>	.....
<b>Date:</b>	.....
<b>10.06.24</b>	